

CORNERSTONE UMC PRESCHOOL

2020-2021

For Office Use Only

Date of entry 9/ /20
or ____/____/____

Reg Fee: _____

Fees: _____

First Class Choice: Age Level _____ Days Preferred _____

Second Class Choice: Age Level _____ Days Preferred _____

Child's full name _____ Name called _____

Birthday ____/____/____ Sex M / F (circle one)

Mother's name _____ Wk. phone _____ Employer _____

Mother's Cell phone(s): _____ Home phone _____

Mother's Address _____ City _____ Zip _____

Mother's Email address _____

Father's name _____ Wk. phone _____ Employer _____

Father's cell phone(s): _____ Home phone _____

Father's Address _____ City _____ Zip _____

Father's Email address _____

Allergy Release (Please write 'NONE' if no special problems)

If this child has any special medical problems (frequent illnesses, medical or food allergies, etc.), please list and explain.

Please turn paper over for Agreement Contract and signature.



AGREEMENT CONTRACT

1. A deposit equal to one month tuition will be due on May 1, 2020 along with your supply fee and required forms. Tuition is paid September through May. Your 2020-21 deposit collected will be applied to your May 2021 tuition.
2. A \$20.00 late fee will be assessed after the 8th of each month.
3. **Your deposit, registration fee, supply fee and tuition are nonrefundable and non-transferable.** There is a 15% discount for families with 3 or more children in the program. There is a 5% discount for families that prepay tuition for the entire school year. This must be paid by the first day of school.
4. Written two-week notice is required when leaving the program.
5. Medication and special procedures will not be administered unless a chronic medical problem exists and information comes from your doctor with written instructions.
6. Parents are asked not to bring children when they are sick. The school guidelines are in the *Parent Handbook* and should be respectfully followed.
7. Occasionally children become ill at school. You are required to leave phone numbers where you, or your designees can be reached to pick up your child.
8. Teachers are on classroom duty at 8:55. You must wait until the bell rings to leave your children in the classroom to ensure proper supervision by school staff. **Never leave a child without an adult.**
9. Pick-up begins at 12:50 and ends shortly thereafter. A fee will be assessed for late pickup.
10. Information regarding child's name, parents' names, address and phone number will be published in the school directory unless otherwise requested.
11. **To register, your account must be in good standing with all fees and tuition paid to date.**

I DECLARE ALL OF THE MEDICAL AND CHILD INFORMATION TO BE VALID. CORNERSTONE UMC PRESCHOOL HAS THE OPPORTUNITY TO DENY MY CHILD ENTRANCE TO THE PROGRAM IF THE INFORMATION IS FOUND TO BE INCORRECT.

I HAVE READ AND DO AGREE TO THE ABOVE.

(Parent's Signature)

(Date)